



February 14, 2023

Meeting Type: Regular Meeting

Date: Tuesday, February 14, 2023

Start Time: 5:30 p.m.

Location: Central Administrative Office

Roll Call (Attendees Noted by District Clerk)

Present were:

Board Members

- Ilene Herz, Esq. (President)
- Brian J. Sales (Vice President)
- Mary Ellen Cunningham
- James Kaden
- Jeannette Santos

BOCES Staff

- Michael Flynn (Chief Operating Officer)
- Warren Taylor (Chief Financial Officer)
- Joanne Klein (District Clerk)
- Nancy Fischetti (Public Relations Director)
- Nancy Kelsey (Exec. Dir. Career and Tech. Education)
- Nancy Wilson (Exec. Dir. Special Education)
- Lorraine Hein (Director of Business)

Paula Klingelhoef (Interim Director DISS)
Staff Members

Absent

Mr. David Wicks
Dr. Hugh Gigante (Exec. Dir. Personnel)

Call to Order (Board President)

The Regular Meeting was called to order at 5:32 p.m. by Board President, Mrs. Herz.

Mr. Wunsch attended the Board meeting via videoconference as a non-voting Board Trustee.

EXECUTIVE SESSION

At this time a motion to move into Executive Session to discuss the performance of three particular employees, ongoing contract negotiations and a potential litigation was made by Mr. Sales, seconded by Mrs. Cunningham. At 7:05 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mr. Sales, seconded by Mrs. Cunningham.

REGULAR MEETING/Pledge of Allegiance (Board President)

The Regular meeting of the Board resumed at 7:07 p.m. Mrs. Herz led the audience in the Pledge of Allegiance.

Visitors:

Program Presentations

Internal Audit Report to the Board

The Audit Committee Meeting was held. Internal Auditors Dimitris Bantileskas, Richard [redacted] and Darin Iacobelli of Nawrocki & [redacted] presented to the Audit Committee regarding the draft report Initial Assessment of Internal Control Pertaining to the Internal Controls.

Mr. Bantileskas presented the report with the Audit Committee discussing policies, procedures and controls in place. Mr. Bantileskas discussed the recommendations in the report regarding low risk, moderate risk and high risk assessments. Bantileskas mentioned to the Audit Committee there were no high risk findings.

The Audit Committee and Internal Auditors discussed areas suggested and identified for the remainder of the year. The Audit Committee agreed to test safety and security.

2023/24 Proposed Administrative and Capital Charges

Mr. Flynn presented the proposed Administrative, Capital Charges and Program Terms for the 2023/24 school year.

Treasurer's Report

BOCES Annual Election Mr. Flynn noted there will be two Board of Education trustees seeking reelection this year. Mrs. Santos and Mr. Wunsch have indicated their willingness to seek reelection to the BOCES Board of Education. Mr. Flynn mentioned there is a vacancy to be filled. This vacancy was the result of a resignation of a Board trustee last fall. Nominations may be made by every school district. Nominations will close on Friday, March 17, 2023 and elections will be held in component school districts on Tuesday, April 25, 2023.

Chief Financial Officer Update of Capital Projects

Mr. Taylor updated the Board on the Report of Capital Projects. Mr. Taylor discussed the status of the 66 projects and the status of the five-year capital projects.

ITEMS FOR BOARD ACTION

Business Administration Matters

Approval of Budget Adjustments February 2022/23

On motion by Mr. Sales, seconded by Mrs. Santos,

Approval Resolution to Retain Special Legal Counsel [R]

On motion by Mr. Sales, seconded by Mrs. Santos, the Board voted unanimously for Approval of Resolution to Retain Special Legal Counsel as follows:

WHEREAS, Western Suffolk BOCES is a party to a certain matter concerning a student attending a BOCES class in the Harborfields School District, and

WHEREAS, the BOCES insurer has initially refused to recognize their obligation to provide defense to BOCES during the period covered by the above matter, and

WHEREAS, this matter is proceeding ahead in the legal

Non-Instructional Personnel

Mr. Kaden moved, Mr. Sales seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 3-page Non-Instructional Report dated February 14, 2023 are incorporated with the official minutes of this meeting.

on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

Authorization for Articulation Agreement with Dutchess Community College [R]

On motion by Mrs. Cunningham, seconded by Mr. Sales, the Board voted unanimously for Authorization of Articulation Agreement with Dutchess Community College as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Dutchess Community College has been developed for the purpose of providing a program for Western Suffolk BOCES students studying Aircraft/Drone Technology;

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreement with Dutchess Community College. This agreement will become effective January 2023.

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

Authorization for Articulation Agreement with Helene Fuld College of Nursing [R]

On motion by Mrs. Cunningham, seconded by Mr. Sales, the Board voted unanimously for Authorization for Articulation Agreement with Helene Fuld College of Nursing as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Helene Fuld College of Nursing has been developed for the purpose of providing a program for Western Suffolk BOCES students studying Licensed Practical Nursing;

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreement with Helene Fuld College of Nursing. Either party may terminate this agreement by providing notice by the month of June. Such termination shall not affect the students presently enrolled pursuant to this agreement.

On motion of Mrs. Cunningham, seconded by Mr. Sales, the Board voted unanimously for Acceptance of Donated Equipment & Supplies as follows:

WHEREAS, Western Suffolk BOCES has received an offer from the Northeast Beef Promotion Initiative, 205 South Juliana Street, Bedford, PA 15522 to donate fifty (50) pounds of fresh veal to be used for the students in the Culinary Programs at the Wilson Tech Dix Hills Campus; and

WHEREAS, Western Suffolk BOCES students would benefit from this donation; and

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the Board for acceptance,

NOW THEREFORE BE IT RESOLVED that the Board hereby approves the acceptance of the donated supplies and equipment as listed above.

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EAP Pathways for Supervisors, *January 2023, February 2023*



Joanne Klein
District Clerk